

About Colorado Succeeds

We are the business leaders of Colorado, who have joined forces to make sure the education system works better and smarter for all the people of Colorado.

We believe Colorado is the best place to live and work, and we want it to stay that way. This great state can only continue its tradition of excellence when all of our children are educated to their greatest potential, and all of our businesses have the talented and innovative homegrown workforce they need.

Education is the key—it unlocks success for everyone. It's every child's right, and every business's most precious resource. We believe great schools are good business. We know when Colorado schools improve, everybody wins.

Role & Responsibilities

This position offers the successful candidate an opportunity to have a profound impact on the direction of a major statewide education initiative in Colorado. The Program Manager serves as a key collaborator with Colorado Succeeds' leadership team. The leadership team works collaboratively with the President and the Board of Directors to set the overall organizational agenda.

Programs

Support the mission and goals of Colorado Succeeds through programs and projects implemented with support from our business members. This position will support programs and opportunities that engage business/industry in partnering with Colorado educators, schools, and nonprofits to develop Colorado students' skills and competencies aligned to college-and-career readiness:

- Project managing vendors and coalition partners who support Colorado Succeeds' core programs and initiatives.
- Managing relationships with external partners, government leaders, members, and vendors.
- Becoming a content expert for our team in implementing strong work-based learning programs between business/industry and K-12 schools, including writing concept papers, researching policy issues, building public-private partnerships, tracking and managing programs, and supporting grant applications and final reporting.
- Managing coalition-building efforts, including developing content for events, to educate and engage business leaders and partners across Colorado in our work.
- Supporting communications efforts including the identification of storytelling, social media, and website content.

Business Partnerships

Support and implement a strategy to significantly grow the size and diversity of Colorado Succeeds coalition:

- Strengthen the overall member value proposition by distilling best practices and applying them to Colorado Succeeds' assets and aspirations
- Research and cultivate new corporate partners investing in Colorado's K-12 system
- Support the organization's strategy for recruiting and engaging members

Required Qualifications

- Commitment to Colorado Succeeds' mission and goals for improving the education system
- Experience in Colorado and familiarity with Colorado's business community and/or Colorado's K-12 education system
- At least 4 years work experience, preferably in project management in business, education, or a similar field
- Bachelor's degree
- Excellent project management skills, including experience managing multiple large projects at a time: ability to develop strategic goals, set metrics for measuring success, and adjust as needed in the fluid, fast-paced, work managing political change

- A history of entrepreneurial leadership, in particular with business leaders, education stakeholders, and community partners
- Enjoy working hard and looking for challenges; able to act and react as necessary, even when limited information is available; not afraid to take charge of a situation; and can overcome resistance
- Self-starter who stays well informed on issues/trends in education reform and emerging policy issues
- Brings a can-do attitude and what-ever-it-takes willingness to achieve goals and support colleagues
- Excellent research, writing, presentation, and analytical skills
- The ability to critically assess challenges and identify effective solutions

Compensation

Full-time position. Salary is commensurate with experience. Competitive benefits package available.

To Apply

Please send a resume and cover letter to Shannon Nicholas: snicholas@coloradosucceeds.org and indicate the position title in the subject line of the email. Please indicate a desired salary range in your cover letter. Applicants that do not provide desired salary range in cover letter will not be considered. The position will be filled as soon as a qualified candidate is identified. No phone calls, please.

Colorado Succeeds is an equal opportunity employer, and in all its governance, operations, and services, strictly prohibits discrimination on the basis of race, color, gender, religion, national origin, age, disability, sexual orientation, gender identity and/or expression, or any other legally protected classes and characteristics. Colorado Succeeds commits to the principles of equal opportunity and places the utmost value on diversity.